



BIGBLOC CONSTRUCTION LIMITED

CIN NO. : L45200GJ2015PLC083577

908, 9th Floor, Rajhans Montessa, Dumas Road, Magdalla, Surat-395 007.

(Ph.) : +91-2463262, 2463263

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Date: 25/07/2023

To,
All Directors,
Bigbloc Construction Limited,
Surat, Gujarat, India

Dear Board Members,

Sub: NOTICE FOR BOARD MEETING SERIAL NO. 02/2023-24 OF BIGBLOC CONSTRUCTION LIMITED TO BE HELD ON WEDNESDAY, 2nd AUGUST, 2023

Notice is hereby given that Board Meeting Serial No. 02/2023-24 Meeting of the Board of Directors of the Company will be held on Wednesday, 2nd August, 2023 at 11:00 A.M. at the Registered Office of the Company situated at Office No. 908, 9th Floor, Rajhans Montessa, Dumas Road, Magdalla, Surat – 395007, Gujarat.

The agenda of the business and Notes to Agenda for the Meeting are enclosed herewith.

Further, if any Director intends to attend the Board Meeting through video conferencing/Audio Visual means, the same may be communicated to Mr. Narayan Saboo, Chairman & Executive Director at E-mail: Narayansaboo@mohitindustries.com or to Mr. Alpesh Makwana, Company Secretary at E-Mail: compliancesecretary@nxtbloc.in .

Kindly make it convenient to attend the meeting.

In case due to any unavoidable circumstance you are not able to attend the meeting, kindly inform us about the leave from meeting at least 24 hours in advance.

**FOR AND ON BEHALF OF
BIGBLOC CONSTRUCTION LIMITED**



**ALPESH MAKWANA
(Company Secretary and Compliance Officer)
ACS-46284**



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AGENDA OF BOARD MEETING SERIAL NO. 02/2023-24

DATE : 2nd August, 2023
DAY : Wednesday
TIME : 11:00 A.M.
VENUE : Office No. 908, 9th Floor, Rajhans Montessa, Dumas Road, Magdalla, Surat-395007

Sr. No.	Agenda items
1	Chairman of the Meeting
2	To grant leave of Absence
3	To confirm the Quorum of the Meeting
4	To take note of the signed Minutes of the previous: (a) Board Meeting held on Wednesday, 24 th May, 2023 (b) Audit Committee Meeting held on Wednesday, 24 th May, 2023 (c) Nomination and Remuneration Committee meeting held on Wednesday, 24 th May, 2023 (d) Stakeholders Relationship Committee meeting held on Wednesday, 24 th May, 2023 (e) Corporate Social Responsibility Committee meeting held on Wednesday, 24 th May, 2023 (f) Risk Management Committee meeting held on Wednesday, 24 th May, 2023
5	To take note of the Outcome of the Audit Committee meeting to be held on Wednesday, August 02, 2023 at 09:00 A.M.
6	To Review the Business Operations Carried out during the period since last Board Meeting
7	To consider and approve the Unaudited Standalone and Consolidated Financial Results of the Company for the quarter ended 30 th June, 2023 as per Regulation 33 of SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015 along with Limited Review Report for the same.
8	To appoint Secretarial Auditor of the Company for Financial Year 2023-24.
9	To appoint Internal Auditor of the Company for the Financial Year 2023-24.
10	To take note of following: (a) To take note of Corporate Governance Report for the quarter ended 30 th June, 2023. (b) Review of Shareholder Grievances for the quarter ended 30 th June, 2023. (c) To review the other Compliances filed to the Stock Exchange for the Quarter ended 30 th June, 2023
11	To take note on Related Party Transactions entered during Quarter ended 30 th June, 2023
12	Any other business with the permission of the Chair
13	Vote of Thanks



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NOTES TO AGENDA OF BOARD MEETING SERIAL NO. 02/ 2023-24

Item No. 1: Chairman of the Meeting:

Mr. Narayan Saboo shall occupy the chair and welcome all members of the Board and Invitees. If he will unable to attend the Board Meeting, the directors present may elect any one of themselves to be the chairman of the meeting.

Item No. 2: To grant Leave of Absence, if any:

The Board is requested to grant Leave of Absence to the absentee Director(s), if any from attending the meeting of the Board.

Item No. 3: To confirm the Quorum of the Meeting:

Upon confirmation of valid Quorum being present, the Chairman shall declare the meeting to be in order and initiate proceedings of the meeting.

Item No. 4: To take note of the signed Minutes of the previous

a) Board Meeting held on Wednesday, 24th May, 2023

The minutes of the Board Meeting held on Wednesday, 24th May, 2023 shall be placed before the Board at the venue of the meeting. The Board is requested to take note of the same at the ensuing Board Meeting.

b) Audit Committee Meeting held on Wednesday, 24th May, 2023

The minutes of the Audit Committee Meeting held on Wednesday, 24th May, 2023 shall be placed before the Board at the venue of the meeting. The Board is requested to take note of the same at the ensuing Board Meeting.

c) Nomination and Remuneration Committee meeting held on Wednesday, 24th May, 2023:

The minutes of the Nomination and Remuneration Committee Meeting held on Wednesday, 24th May, 2023 shall be placed before the Board at the venue of the meeting. The Board is requested to take note of the same at the ensuing Board Meeting.

d) Stakeholders Relationship Committee meeting held on Wednesday, 24th May, 2023:

The minutes of the Stakeholders Relationship Committee Meeting held on Wednesday, 24th May, 2023 shall be placed before the Board at the venue of the meeting. The Board is requested to take note of the same at the ensuing Board Meeting.

e) Corporate Social Responsibility Committee meeting held on Wednesday, 24th May, 2023:

The minutes of the Corporate Social Responsibility Committee Meeting held on Wednesday, 24th May, 2023 shall be placed before the Board at the venue of the meeting. The Board is requested to take note of the same at the ensuing Board Meeting.

f) Risk Management Committee Meeting held on Wednesday, 24th May, 2023:

The minutes of the Risk Management Committee Meeting held on Wednesday, 24th May, 2023 shall be placed before the Board at the venue of the meeting. The Board is requested to take note of the same at the ensuing Board Meeting.



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Item No. 5: To take note of outcome of the Audit Committee Meeting to be held on Wednesday, August 02, 2023

The Board Members be and are informed that the Audit Committee shall meet on Wednesday, August 02, 2023 at 09:00 A.M. for considering the Annual Accounts, Auditor Report thereon and based on their comments/recommendations, the members of the Board shall consider the approval of Financials, adoption of Auditor Report etc.

Item No. 6: To Review the Business Operations carried out during the period since last Board Meeting:

The Chairman shall brief about the business operations since last Board Meeting; the Board members are requested to take note of the same.

Item No. 7: To consider and approve the Unaudited Standalone and Consolidated Financial Results of the Company for the quarter ended 30th June, 2023 as per Regulation 33 of SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015 along with Limited Review Report for the same.

The Chairman of the Company shall place before the Board, the Statement of Unaudited Standalone and Consolidated Financial Results for the quarter ended on 30th June, 2023 as per Regulation 33 of SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015 to be submitted to the Stock Exchanges. The Board Members be and are requested to consider the same and to pass the following resolution with or without modifications, if any:

DRAFT RESOLUTION

“RESOLVED THAT the Unaudited Standalone and Consolidated Financial Results for the quarter ended on 30th June, 2023 as per Regulation 33 of SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015 as placed before the meeting be and are hereby approved and taken on record.

RESOLVED FURTHER THAT Mr. Naresh Saboo, Managing Director of the Company be and is hereby authorized to sign the same and furnish the same to the Stock Exchanges where the shares of the Company are listed.

RESOLVED FURTHER THAT the Limited Review Report of Auditors on Unaudited Financial Results for first quarter ended 30th June, 2023 be submitted to the Stock Exchanges where the shares of the Company are listed pursuant to regulation 33 of SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015.”

Item No. 08: To appoint Secretarial Auditor of the Company for Financial Year 2023-24.

The Board is hereby informed that pursuant to provisions of Companies Act, 2013 and rules made thereunder read with SEBI (LODR), Regulations, 2015, Company is required to get the Secretarial Audit done every year. It is hereby proposed to appoint M/s. Dhirren R. Dave & Co., Company Secretaries, Surat as Secretarial Auditor to conduct secretarial audit and issue Secretarial Audit



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Report for the Financial Year 2023-24. The Board is requested to pass below resolution with or without modification(s):

“RESOLVED THAT pursuant to the provisions of Section 204 and other applicable provisions, if any, of the Companies Act, 2013 as amended from time to time or any other law for the time being in force (including any statutory modification or amendment thereto or re-enactment thereof for the time being in force), M/s. Dhirren R. Dave, Company Secretaries, be and is hereby appointed as Secretarial Auditor of the Company for the Financial year 2023-24 on such remuneration as may be mutually decided by the Secretarial Auditor and the Board of the Company.”

“RESOLVED FURTHER THAT any of the Directors or Company Secretary of the Company be and is hereby authorized to file Form MGT – 14 or other necessary forms as may be required to be filed with Ministry of Corporate Affairs, Registrar of Companies, Gujarat, and to do all such acts, deeds and things as may be necessary or expedient to give effect to this resolution.”

Item No. 09: To appoint Internal Auditor of the Company for the Financial Year 2023-24.

The Board is hereby informed that as per the provisions of Section 138 of the Companies Act, 2013 and Rule 13 of the Companies (Accounts) Rules, 2014, it is required to appoint an Internal Auditor of the Company to carry out the Internal Audit of the Company for the Financial Year 2023-24. The Board, after necessary discussion, is requested to pass the following resolution with or without modification(s):

“RESOLVED THAT pursuant to the provisions of Section 138 of the Companies Act, 2013 and Rule 13 of the Companies (Accounts) Rules, 2014, subject to any statutory modification or re-enactment thereof for the time being in force, Mrs. Anjana Parwal, Chartered Accountants be and is hereby appointed as Internal Auditors of the Company for the Financial Year 2023-24 at a remuneration to be decided mutually by the said Auditors and the Board of the Company.”

“RESOLVED FURTHER THAT any of the Directors or Company Secretary of the Company be and is hereby authorized to file Form MGT – 14 or other necessary forms as may be required to be filed with Ministry of Corporate Affairs, Registrar of Companies, Gujarat, and to do all such acts, deeds and things as may be necessary or expedient to give effect to this resolution.”

Item No. 10: To take note of following:

(a) To take note of Corporate Governance Report for the quarter ended 30th June, 2023

The Board members be informed that Corporate Governance Report was filed by the Company pursuant to Regulation 27(2) of SEBI (LODR), Regulations, 2015 for the quarter ended 30th June, 2023 which shall be placed before the Board. The Board is requested to take note of same.

(b) Review of Shareholder Grievances for the quarter ended 30th June, 2023

The Board members be informed that as per Regulation 13(4) of SEBI (LODR) Regulations, 2015, statement prescribed under Regulation 13(3) of aforesaid regulations regarding investor grievances which shall be placed before the Board. The Board is requested to take note of same.

(c) To review the other Compliances filed to the Stock Exchange for the Quarter ended 30th June, 2023

The Board members be informed that Various Compliance reports were filed with the Stock Exchange by the Company for the Quarter ended 30.06.2023 within the prescribed time limits.



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The Board is requested to take note of the following compliances reports filed with the Stock Exchange for the Quarter ended on 30th June, 2023.

Sr. No	Particulars	Date of Filing
1.	Shareholding Pattern as on 30.06.2023 pursuant to Regulation 31(1)(b) of SEBI (Listing Obligation and Disclosure Requirements) Regulation, 2015.	14.07.2023
2.	Reconciliation of Share Capital Audit Report pursuant to regulation 76 of SEBI (Depository and Participants) Regulation, 2018.	14.07.2023
3.	Compliance Certificate pursuant to regulation 75(4) of SEBI (Depository and Participants) Regulation, 2018.	06.07.2023
4.	Compliance Certificate pursuant Regulation 3(5) and 3(6) of SEBI (Prohibition of Insider Trading) Regulations, 2015.	06.07.2023

Item No. 11: To take note on Related Party Transactions entered during Quarter ended 30th June, 2023:

The Board members are hereby informed about list of related party transactions, in which directors, KMPs and Managers interested, entered during Quarter ended 30th June, 2023 for the purpose of identification. The list of related party transactions will be placed before board for consideration and noting purpose.

Item No. 12: Any other business matter with permission of Chair:

With the permission of the Chair, any other business items, if required, shall be placed before the Board for consideration.

Item No. 13: Vote of Thanks:

Meeting shall be concluded with the Vote of thanks.