



BIGBLOC CONSTRUCTION LIMITED

CIN NO. : L45200GJ2015PLC083577

Regd. Off. : 601-B, 'A' Wing, International Trade Centre, Majura Gate, Ring Road, Surat-395 002.

(Ph.) : +91-261-2463261, 2463262, 2463263 (F) : +91-261-2463264

(E) : bigblockconstructionltd@gmail.com Visit us : www.nxtbloc.in



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Date: 19/08/2022

To,
Dear All Directors,
Bigbloc Construction Limited
Surat.

Sub: NOTICE FOR 03/2022-23 MEETING OF BOARD OF DIRECTORS OF BIGBLOC CONSTRUCTION LIMITED ON SATURDAY, 27TH AUGUST, 2022

Notice is hereby given that 03/2022-23 Meeting of the Board of Directors of the Company will be held on the Saturday, 27th August, 2022 at 1:30 P.M. at the Registered Office of the Company situated at 6th Floor, A-601/B, International Trade Centre, Majura Gate, Ring Road, Surat- 395002, Gujarat.

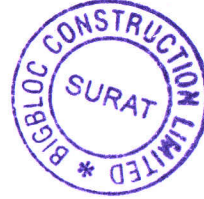
The agenda of the business and Notes to Agenda for the Meeting are enclosed herewith.

Kindly make it convenient to attend the meeting.

In case due to any unavoidable circumstance you are not able to attend the meeting kindly inform about the leave from meeting at least 24 hours in an advance.

**FOR AND ON BEHALF OF
BIGBLOC CONSTRUCTION LIMITED**

**NISHTHA PAMNANI
(Company Secretary and Compliance Officer)
ACS-58276**





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All Directors,
Bigbloc Construction Limited

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NOTICE is hereby given that 03/2022-23 meeting of the Board of Directors of the Company will be held on Saturday, 27th August, 2022 at 1:30 P.M. at the Registered Office of the Company situated at 6th Floor, A-601/B, International Trade Centre, Majura Gate, Ring Road, Surat- 395002, Gujarat to transact the following business:

AGENDA:

1. To Appoint Chairman of the meeting;
2. To Grant Leave of Absence, if any;
3. To take note of the Minutes of the previous Board Meeting;
4. To take note of the Minutes of the previous Committee Meetings;
5. To Review the Business Operations Carried Out during the Period;
6. To appoint a Director in place of Director who retires by rotation;
7. To Fix the Book Closure date for purpose of 7th Annual General Meeting;
8. To fix the date, time and venue to call & convene the 7th Annual general Meeting;
9. To avail e-voting facility and fixing of cut-off date;
10. To approve draft notice of 7th Annual General Meeting of the company;
11. To approve the Directors report for the Financial Year ended on 31st March, 2022;
12. To approve the Corporate Governance Report and Management Discussion Analysis Report for the financial year ended on 31st March, 2022;
13. To appoint Scrutinizer to ascertain Voting process of 7th Annual General Meeting of the Company;
14. To Increase in Borrowing Power of the Company under Section 180(1)(C) of the Companies Act, 2013;
15. To take on record the Reconciliation of Share Capital Audit Report for the Quarter ended 30th June, 2022;
16. To take note of Transfer / Transmission / Demat / Re-Mate done by R&T Agent;
17. To authorize any Director or KMP to file various e-forms with ROC;
18. Any other Business with the permission of the Chair/ Board;
19. Vote of thanks by Chairman.

Kindly make it convenient to attend the meeting. In case due to any unavoidable circumstance you are not able to attend the meeting kindly inform about the leave from meeting at least 24 hours in an advance.

NOTES OF AGENDA FOR THE MEETING ARE ENCLOSED.

**FOR AND ON BEHALF OF
BIGBLOC CONSTRUCTION LIMITED**

Namrani
NISHTHA PAMNANI
(Company Secretary and Compliance Officer)
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AGENDA NOTES FOR THE BOARD MEETING NO. 03/2022-23 TO BE HELD ON SATURDAY, 27/08/2022.

ITEM NO. 1: TO APPOINT CHAIRMAN OF THE MEETING:

Mr. Narayan Saboo shall be the Chairman of the meeting. If he will unable to attend the board meeting, the directors may elect any one of themselves to be chairman for this meeting.

ITEM NO. 2: TO GRANT LEAVE OF ABSENCE, IF ANY:

The Board is requested to grant Leave of Absence to the absentee Director(s), if any from attending the meeting of the Board.

ITEM NO. 3: TO TAKE NOTE OF THE MINUTES OF THE PREVIOUS BOARD MEETING:

The minutes of the board meeting held on 27th July, 2022 placed before the Board at the venue of the meeting. The board is requested to take note of the same at the ensuing board meeting.

ITEM NO. 4: TO TAKE NOTE OF THE MINUTES OF THE PREVIOUS COMMITTEE MEETINGS:

The minutes of the committee meeting held on 27th July, 2022 placed before the committee at the venue of the meeting. The board is requested to take note of the same at the ensuing board meeting.

ITEM NO. 5: TO REVIEW THE BUSINESS OPERATIONS CARRIED OUT DURING THE PERIOD:

The detail report on the operation of the company since last board meeting will be presented by the Chairman at the venue of the meeting.

ITEM NO. 6: TO APPOINT A DIRECTOR IN PLACE OF DIRECTOR WHO RETIRES BY ROTATION

Mr. Narayan Sitaram Saboo, director who retires by rotation and being eligible, offers himself for re-appointment. The Board of Directors shall pass the following resolution with or without modification:

"RESOLVED THAT subject to the approval of shareholders of the Company Mr. Narayan Sitaram Saboo be and is hereby re-appointed as director of the company who liable to retire by rotation."

ITEM NO. 7: TO FIX THE BOOK CLOSURE DATE FOR PURPOSE OF 7TH ANNUAL GENERAL MEETING

Pursuant to the section 91 of the Companies Act, 2013 and Regulation 42 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Board is requested to fix date of closure of register of the members and Share Transfer book for purpose of 7th AGM of the company to pass the necessary resolutions.

ITEM NO. 8: TO FIX THE DATE, TIME AND VENUE TO CALL & CONVENE THE 7TH ANNUAL GENERAL MEETING

It is please to inform that 7th Annual General Meeting of the Members of the Company is to be held on completion of another landmark financial year 2021-2022. Therefore, the board is requested to decide date, Time and venue of 7th Annual General Meeting ("AGM") of the Company and to pass necessary resolutions.

ITEM NO. 9: TO AVAIL E-VOTING FACILITY AND FIXING OF CUT-OFF DATE

In order to facilitate remote e-voting facility to the shareholders at 7th AGM of the company. The board has to decide cutoff date and e-voting period for 7th AGM. The Board is requested to consider the same and to pass the necessary resolutions.





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ITEM NO. 10: TO APPROVE DRAFT NOTICE OF 7TH ANNUAL GENERAL MEETING OF THE COMPANY

It is please to inform that 7th Annual General Meeting of the Members of the Company is to be held on completion of another landmark financial year 2021-22. Therefore, the board is requested to decide date, time and venue of 7th Annual General Meeting ("AGM") of the company and to pass necessary resolutions.

ITEM NO. 11: TO APPROVE THE DIRECTORS REPORT FOR THE FINANCIAL YEAR ENDED ON 31ST MARCH, 2022

Pursuant to the provisions of Section 134 and other applicable provisions, if any, of the Companies Act, 2013, it is proposed to consider and approve Directors' Report along with Annexures for the Financial Year ended 31.03.2022.

The Directors are requested to approve agenda item and pass the following Resolution:

"RESOLVED THAT the draft of the Directors' Report including annexures thereon, for the Financial Year ended 31st March, 2022, as submitted before the meeting, duly initialed by the Chairman for the purpose of identification, be and is hereby approved by the Board and that the same be signed on behalf of the Board of Directors of the Company by the Chairman of the Company."

ITEM NO. 12: TO APPROVE THE CORPORATE GOVERNANCE REPORT AND MANAGEMENT DISCUSSION ANALYSIS REPORT FOR THE FINANCIAL YEAR ENDED ON 31ST MARCH, 2022

The draft Corporate Governance Report & Management Discussion & Analysis Report for the Financial Year 2021-22 is attach below. The Board is request to consider and approve the same.

ITEM NO. 13: TO APPOINT SCRUTINIZER TO ASCERTAIN VOTING PROCESS OF 7TH ANNUAL GENERAL MEETING OF THE COMPANY

It is proposed to appoint Scrutinizer of the Company to ascertain the voting process for the agenda items to be passed in 7th Annual General Meeting of the Company.

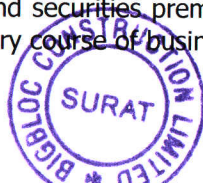
The Directors are requested to approve agenda item and pass the following Resolution:

"RESOLVED THAT Dhiren R Dave & Co., Company Secretaries in practice, be and is hereby appointed as a Scrutinizer of the Company to ascertain Voting process of 7th Annual General Meeting of the Company and to do all such acts, deeds and things as it may consider necessary in this regard with a remuneration as may be mutually decided between Dhiren R Dave & Co., Company Secretaries in practice and the Board of Directors of the Company."

ITEM NO. 14: INCREASE IN BORROWING POWER OF THE COMPANY UNDER SECTION 180(1)(C) OF THE COMPANIES ACT, 2013

DRAFT RESOLUTION

"RESOLVED THAT pursuant to the provisions of Section 180(1)(c) and other applicable provisions, if any, of the Companies Act, 2013, the Companies (Amendment) Act, 2017 (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), and consent of the Members be and is hereby accorded to borrowing from time to time any sum or sums of money for the purpose of the business of the Company, from any one or more Banks, Financial Institutions and other Persons, Firms, Bodies Corporate, notwithstanding that the monies to be borrowed together with the monies already borrowed by the Company (apart from temporary loans obtained from the Company's Bankers in the ordinary course of business) may, at any time, exceed the aggregate of the paid-up share capital of the Company, its free reserves and securities premium apart from temporary loans obtained from the Company's bankers in the ordinary course of business, that is to say reserves not set apart for any





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specific purpose, provided that the total amount so borrowed by the Board of Directors shall not at any time exceed the limit of **Rs. 250 Crores (Rupees Two Hundred and Fifty Crores Only)**.

RESOLVED FURTHER THAT for the purpose of giving effect to this resolution, the Board of Directors be and is hereby authorized to do all such acts, deeds, things and matters as it may in its absolute discretion deem necessary, proper, or desirable and further to do all such acts, deeds and things and to execute all documents and writings as may be necessary, proper, desirable or expedient to give effect to this resolution."

ITEM NO. 15: TO TAKE ON RECORD THE RECONCILIATION OF SHARE CAPITAL AUDIT REPORT FOR THE QUARTER ENDED 30TH JUNE, 2022

Pursuant to the Regulation 76 of SEBI (Depositories and Participants) Regulations, 2018, it is proposed to take on record the Reconciliation of Share Capital Audit Report of the Company submitted to Stock Exchanges for the Quarter Ended 30th June, 2022. The Report is enclosed herewith as for your kind consideration. The Directors are requested to take note of the same.

ITEM NO. 16: TO TAKE NOTE OF TRANSFER / TRANSMISSION / DEMAT / RE-MATE DONE BY R&T AGENT;

The Chairman shall place before the Board a report on Transfer/ Transmission/ Demat/ Remate received from the Registrar and Share Transfer Agent of the Company. The Board shall take note of the same.

ITEM NO. 17: TO AUTHORIZE ANY DIRECTOR OR KMP TO FILE VARIOUS E-FORMS WITH ROC

The Board is requested to authorize directors or any other authorized person to obtain the necessary digital signature and sign/e-file all the necessary annual e-forms, e-forms in relation to AGM, returns and documents under the Companies Act, 2013 with Ministry of Corporate Affairs or any other prescribed authority.

ITEM NO. 18: ANY OTHER BUSINESS WITH THE PERMISSION OF THE CHAIR/ BOARD

It is proposed to discuss any other business with the permission of the Chairman.

ITEM NO. 19: VOTE OF THANKS BY CHAIRMAN

Meeting will concluded with the Vote of thanks by Chairman.

