

Date: 23<sup>rd</sup> February, 2018

To,  
All Directors,  
Bigbloc Construction Limited

**Sub: SHORTER NOTICE OF BOARD MEETING ON 01/03/2018**

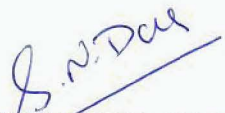
**NOTICE** is hereby given that 10/2017-18 meeting of the Board of Directors of the Company will be held on the Thursday, 01<sup>st</sup> March, 2018 at 12.30 P.M. at the Registered Office of the Company situated at 6<sup>th</sup> Floor, A-601/B, International Trade Centre, Majura Gate, Ring Road, Surat 395002, Gujarat to transact the following business:

**AGENDA:**

1. To Appoint Chairman of the meeting.
2. To Grant Leave of Absence, if Any.
3. To take note of the Minutes of the previous Board Meeting.
4. To take note of the Minutes of the previous Committee Meeting.
5. To review the business operation since last board meeting.
6. To consider the appointment of Mr. Sachit Jayesh Gandhi (DIN: 03408683) as an Additional Independent Director under the category of "Non-Executive Director" of the Company.
7. Any other business with the permission of the chair, which is incidental and ancillary to the business.

Kindly make it convenient to attend the meeting. In case due to any unavoidable circumstance you are not able to attend the meeting kindly inform about the leave from meeting at least 24 hours in an advance.

**FOR BIGBLOC CONSTRUCTION LIMITED**

  
(SUMIT NIRMAL DAS)  
COMPANY SECRETARY



**Note:** Notes to agenda is attached below.

## **BIGBLOC CONSTRUCTION LIMITED**

**NOTES TO AGENDA FOR 10/ 2017-2018 MEETING OF THE BOARD OF DIRECTORS OF BIGBLOC CONSTRUCTION LIMITED BE HELD ON THE THURSDAY, 01<sup>ST</sup> MARCH, 2018 AT 12.30 P.M AT THE REGISTERED OFFICE OF THE COMPANY SITUATED AT A-601/B, INTERNATIONAL TRADE CENTRE, MAJURA GATE, RING ROAD, SURAT 395002, GUJARAT**

**ITEM NO. 1: To Appoint Chairman of the meeting:**

Mr. Narayan Saboo shall be the Chairman of the meeting. If he will unable to attend the board meeting, the directors may elect any one of themselves to be chairman for this meeting.

**ITEM NO. 2: To Grant Leave of Absence, if Any:**

The Board is requested to grant Leave of Absence to the absentee Director(s), if any from attending the meeting of the Board.

**ITEM NO. 3: To take note of the Minutes of the previous Board Meeting:**

The minutes of the board meeting held on 12<sup>th</sup> February, 2018 as circulated earlier shall be placed before the Board at the venue of the meeting. The board is requested to take note of the same at the ensuing board meeting.

**ITEM NO. 4: To take note of the Minutes of the previous Committee Meeting**

The meeting of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee meeting was held on 12<sup>th</sup> February, 2018 at the registered office of the Company. The board is requested to take note of the same at the ensuing board meeting

**ITEM NO. 5: To review the business operations carried out during the period:**

The detail report on the operation of the company since last board meeting will be presented by the Chairman at the venue of the meeting.





**Item No. 6: To consider the appointment of Mr. Sachit Jayesh Gandhi (DIN: 03408683) as an Additional Independent Director under the category of "Non-Executive Director" of the Company:**

The Chairman informed the Board that to broadbase the existing Board, it is proposed to appoint Mr. Sachit Jayesh Gandhi as an Additional Independent Director who will hold the office upto the date of ensuing Annual General Meeting. He further informed that Mr. Sachit Jayesh Gandhi conveyed his consent to act as a director of the company.

**DRAFT RESOLUTION**

**"RESOLVED THAT** pursuant to Section 161 of the Companies Act, 2013 and other applicable provisions (including any modification or re-enactment thereof), if any, of the Companies Act, 2013, Mr. Sachit Jayesh Gandhi (DIN: 03408683) be and is hereby appointed as an Additional Independent Director under the category of "Non-Executive Director" of the Company w.e.f. March 01, 2018, who shall hold office upto the date of the ensuing Annual General Meeting of the Company.

**FURTHER RESOLVED THAT,** Mr. Narayan Saboo, Director or Mr. Mohit Saboo, Director & CFO of the Company be and is hereby authorised, on behalf of the Company, to do all acts, deeds, matters and things as deem necessary, proper or desirable and to sign and execute all necessary documents, applications and returns for the purpose of giving effect to the aforesaid resolution along with filing of necessary E-form as return of appointment with the Registrar of Companies, Ahmedabad.

**FURTHER RESOLVED THAT,** Mr. Dhiren Dave, Practicing Company Secretary, be and is hereby authorize to certify the e-form, or to do such other acts deeds or things as may be required to be done in this regard."

**ITEM NO. 7: Any other business with the permission of the chair/ Board**

