

BIGBLOC CONSTRUCTION LIMITED

Date: 03rd April, 2017

To,
Dear All Directors,
Bigbloc Construction Limited
Surat.

Sub: NOTICE FOR 01/ 2017-18 MEETING OF BOARD OF DIRECTORS ON 11.04.2017

Notice is hereby given that 01/ 2017 Meeting of the Board of Directors of the Company will be held on the Tuesday, 11th April, 2017 at 11.30 AM at the Registered Office of the Company situated at A-601/B, International Trade Centre, Majura Gate, Ring Road, Surat 395002, Gujarat to transact the following business:

1. To Appoint Chairman of the meeting
2. To Grant Leave of Absence, if Any
3. To Confirm & record the Minutes of the previous Board Meeting.
4. To consider and approve the minutes of the Audit committee, Investor Grievance and Stakeholder Relationship Committee and Nomination & Remuneration Committee.
5. To review the business operations carried out during the period.
6. To take note of disclosure of interest of the Directors of the Company under section 184(1) in Form MBP-1
7. To take on record the Certificate of Independence received from all the Independent directors.
8. To consider and adopt the unaudited Annual Financial Statement for the F.Y 2016-17, for submission to the auditor for his report thereon.
9. Any other business with the permission of the chair which is incidental and ancillary to the business

Kindly make it convenient to attend the meeting. In case due to any unavoidable circumstance you are not able to attend the meeting, kindly inform about the leave from meeting atleast 24 hours in an advance.

NOTES OF AGENDA FOR THE MEETING ARE ENCLOSED.

FOR BIGBLOC CONSTRUCTION LIMITED


Anjana Sanghavi
Company Secretary



NOTES TO AGENDA FOR 01/ 2017-18 MEETING OF THE BOARD OF DIRECTORS OF BIGBLOC CONSTRUCTION LIMITED BE HELD ON THE TUESDAY, 11TH APRIL, 2017 AT 11.30 AM AT THE REGISTERED OFFICE OF THE COMPANY SITUATED AT A-601/B, INTERNATIONAL TRADE CENTRE, MAJURA GATE, RING ROAD, SURAT 395002, GUJARAT

Item No. 1: To Appoint Chairman of the meeting

Shri Narayan Sitaram Saboo, Chairman of the Company shall be the Chairman of the Meeting, However, in absence of Shri Narayan Sitaram Saboo, (Chairman) in the meeting, the Directors may elect one of themselves to be the Chairman of the Meeting

Item No. 2: To Grant Leave of Absence, if Any

Leave of Absence shall be granted to Director, who shall express their inability to attend the meeting.

Item No. 3: To Confirm & record the Minutes of the previous Board Meeting

The last meeting of Board of Directors of the Company was held on 13/02/2017 at the registered office of the Company, the minutes of the same are circulated before the Board for its confirmation.

Item No. 4: To consider and approve the minutes of the Audit committee, Investor Grievance and Stakeholder Relationship Committee and Nomination & Remuneration Committee:

The minutes of all the committee which was held on 13th February, 2017 will be provided at the venue of the board meeting for the consideration and approval of the Board.

Item No. 5: To review the business operations carried out during the period.

The detail report on the operation of the company since last board meeting and also for the Financial Year 2016-17 will be presented by the Chairman at the venue of the meeting.

Item No. 6: To take note of disclosure of interest of the Directors

General notice of disclosure of interest has been received from all the Directors pursuant to Section 184 of the Companies Act, 2013, read with rule 9 (1) of the Companies (Meetings of Board and its Powers) Rules, 2014 in Form MBP-1. The board shall take the note of the same at the venue of the meeting.

Item No. 7: To take on record the Certificate of Independence received from all the Independent directors of the Company.

A declaration under sub-section 7 of Section 149 of the Companies Act, 2013 regarding meeting of criteria of Independence as provided under section 149(6) has been received from all the Independent directors of the Company. The board shall take the note of the same at the venue of the meeting.



Item No. 8: To consider and adopt the Annual Financial Statement of the Company for the Financial Year 2016-17.

The board is requested to consider and approve the unaudited Annual Financial Statement of the Company for the financial year 2016-17 and thereafter passed the following resolution in this regard:

DRAFT RESOLUTION:

“RESOLVED THAT pursuant to the provisions of Section 134 and other provisions of the Companies Act, 2013, as applicable, the approval of the Board be and is hereby accorded to the financial statements of the Company comprising the following:

1. The Balance Sheet as at 31st March 2017;
2. The Profit & Loss account for the year ended on 31st March 2017;
3. Cash Flow statement for the said financial year; and
Schedules and Notes on Accounts attached to and forming part of the above documents.

“RESOLVED FURTHER THAT Mr. Narayan Saboo, Director or Mr. Naresh Saboo, Managing Director or Mr. Mohit Saboo, Director & CFO of the Company be and are hereby authorized to sign the said statements and to handover the duly signed accounts to the Statutory Auditors of the Company for the purpose of audit.”.

Item No.9: Any other business with the permission of the chair/ Board

