

To,
All Directors,
Bigbloc Construction Limited

Sub: NOTICE OF BOARD MEETING ON 11/08/2017

NOTICE is hereby given that 04/2017-18 meeting of the Board of Directors of the Company will be held on the Friday, 11th August, 2017 at 11:00 AM at the Registered Office of the Company situated at 6th Floor, A-601/B, International Trade Centre, Majura Gate, Ring Road, Surat 395002, Gujarat to transact the following business:

AGENDA:

1. To Appoint Chairman of the meeting.
2. To Grant Leave of Absence, if Any.
3. To take note of the Minutes of the previous Board Meeting.
4. To take note of Committee Meeting minutes.
5. To review the business operation since last board meeting.
6. To consider and approve the Un-Audited Financial Results of the Company for the Quarter ended 30th June, 2017.
7. To place before the Board Quarterly Statement of Grievances Redressal Mechanism and Corporate Governance Report for the Quarter ended on 30th June, 2017 in Compliance of SEBI (LODR) Regulation, 2015.
8. To grant authority to file E-Form with ROC.
9. To review the Register of Contract.
10. Any other business with the permission of the chair, which is incidental and ancillary to the business.

Kindly make it convenient to attend the meeting. In case due to any unavoidable circumstance you are not able to attend the meeting kindly inform about the leave from meeting at least 24 hours in an advance.

Date: 04/08/2017

Place: Surat

FOR BIGBLOC CONSTRUCTION LIMITED




ANJANA SANGHAVI
COMPANY SECRETARY

Note: Notes to agenda is attached below.

NOTES TO AGENDA

ITEM NO. 1: To Appoint Chairman of the meeting:

Mr. Narayan Saboo shall be the Chairman of the meeting. If he will unable to attend the board meeting, the directors may elect any one of themselves to be chairman for this meeting.

ITEM NO. 2: To Grant Leave of Absence, if Any:

The Board is requested to grant Leave of Absence to the absentee Director(s), if any from attending the meeting of the Board.

ITEM NO. 3: To take note of the Minutes of the previous Board Meeting:

The minutes of the board meeting held on 07th July, 2017 as circulated earlier shall be placed before the Board at the venue of the meeting. The board is requested to take note of the same at the ensuing board meeting.

Item No. 4: To take note of the Minutes of the Committee Meetings.

The meeting of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee meeting was held on 07th July, 2017 at the registered office of the Company. The board is requested to take note of the same at the ensuing board meeting.

Item No. 5: To review the business operations carried out during the period:

The detail report on the operation of the company since last board meeting will be presented by the Chairman at the venue of the meeting.

Item No. 6: To consider and approve the Un-Audited Financial Results of the Company for the quarter ended 30th June, 2017.

The board is requested to consider and approve the un-audited Financial Results of the Company for the quarter ended 30th June, 2017.

DRAFT RESOLUTION

The Chairman placed before the Board Unaudited Financial Results for the quarter ended on 30th June, 2017 to be submitted to the Stock Exchange and to be published in the newspapers and stated that members of the Audit Committee have reviewed in detail the said results and have recommended the same to the directors for their approval. The Auditors of the Company have carried out a Limited Review of the said results. After discussion, the following resolutions were passed.

“RESOLVED THAT the Unaudited Financial Results for the quarter ended 30th June, 2017 as placed before the meeting be and are hereby approved and taken on record”

“RESOLVED FURTHER THAT Mr. Narayan Saboo, Chairman & Director or Mr. Naresh Saboo, Managing Director or Mr. Mohit Saboo, Director & CFO of the Company be and are hereby authorized to sign the same and furnish the same to the Stock Exchanges where the shares of the Company are listed and to publish the same in the newspapers as required under the listing agreement”

“RESOLVED FURTHER THAT the limited review report of Auditors be submitted to the Stock Exchanges where the shares of the Company are listed”



Item No. 7: To take note of Quarterly Compliance of SEBI (LODR) Regulations for the quarter ended 30th June, 2017.

The board is requested to take note of quarterly statement of grievances redressal mechanism and corporate governance report for the quarter ended on 30th June, 2017 submitted with the Stock Exchange(s).

DRAFT RESOLUTION

“RESOLVED THAT quarterly statement of grievances redressal mechanism and corporate governance report for the quarter ended on 30th June, 2017 submitted with stock exchanges in compliance of SEBI (LODR) regulation, 2015, as placed before the meeting, be and are hereby noted and taken on record by the Board.

ITEM NO. 8: Authority to file E-Form with ROC:

The board shall consider and approve the following resolution with or without modification:

“RESOLVED THAT Mr. Narayan Saboo (Director) or Mr. Naresh Saboo (Managing Director) or Mr. Mohit Saboo (Director & CFO) or the Company Secretary of the company be and are hereby severally authorized to sign and file various forms/returns and other documents as and when required to be filed under the provisions of the Companies Act, 2013 with the Registrar of Companies, and Department of Company Affairs and to do all such acts, deeds, matters and things as may be required in this regard”

ITEM NO. 9: To review the Register of Contract:

Register of contracts maintained pursuant to section 189 of the Companies Act, 2013 shall be produce before the board at the venue of the meeting.

ITEM NO. 10: Any other business with the permission of the chair/ Board

