

BIGBLOC CONSTRUCTION LIMITED



Date: 09th May, 2017

To,
Dear All Directors,
Bigbloc Construction Limited
Surat.

Sub: NOTICE FOR 02/ 2017-18 MEETING OF BOARD OF DIRECTORS ON 17.05.2017


Notice is hereby given that 02/ 2017-18 Meeting of the Board of Directors of the Company will be held on the Wednesday, 17th May, 2017 at 11.30 a.m. at the Registered Office of the Company situated at A-601/B, International Trade Centre, Majura Gate, Ring Road, Surat 395002, Gujarat to transact the following business:

1. To Appoint Chairman of the meeting
2. To Grant Leave of Absence, if Any
3. To Confirm the Minutes of the previous Board Meeting.
4. To review the business operations carried out during the period.
5. To consider and approve the minutes of the Audit committee, Investor Grievance and Stakeholder Relationship Committee and Nomination & Remuneration Committee.
6. To consider and approve the Financial Results of the Company for the fourth quarter ended 31st March, 2017.
7. To consider and approve the standalone Audited Annual Accounts for the financial year ended on 31st March, 2017.
8. To approve and adopt the Auditors Report on the Annual Accounts of Company for the financial year ended on 31st March, 2017.
9. To consider and recommend final dividend (if any) on equity shares of the Company for the Financial Year 2016-17.
10. Any other business with the permission of the chair which is incidental and ancillary to the business

Kindly make it convenient to attend the meeting. In case due to any unavoidable circumstance you are not able to attend the meeting kindly, inform about the leave from meeting at least 24 hours in an advance.

NOTES OF AGENDA FOR THE MEETING ARE ENCLOSED.

**FOR AND ON BEHALF OF
BIGBLOC CONSTRUCTION LIMITED**


Anjana Sanghavi
Company Secretary



NOTES TO AGENDA FOR 02/ 2017-18 MEETING OF THE BOARD OF DIRECTORS OF BIGBLOC CONSTRUCTION LIMITED BE HELD ON THE WEDNESDAY, 17th MAY, 2017 AT 11.30 A.M AT THE REGISTERED OFFICE OF THE COMPANY SITUATED AT A-601/B, INTERNATIONAL TRADE CENTRE, MAJURA GATE, RING ROAD, SURAT 395002, GUJARAT

Item No. 1: To Appoint Chairman of the meeting

Shri Narayan Sitaram Saboo, Chairman of the Company shall be the Chairman of the Meeting, However, in absence of Shri Narayan Sitaram Saboo, (Chairman) in the meeting, the Directors may elect one of themselves to be the Chairman of the Meeting

Item No. 2: To Grant Leave of Absence, if Any

Leave of Absence will be granted to Director(s), who shall express their inability to attend the meeting.

Item No. 3: To Confirm the Minutes of the previous Board Meeting

The minutes of the meeting of the Board of Directors held on 11th April, 2017 at the Registered office of the Company, which were circulated earlier to all the Board members were considered and confirmed.

Item No. 4: To review the business operations carried out during the period.

The detail report on the operation of the company since last board meeting will be present by the Chairman at the venue of the meeting.

Item No. 5: To consider and approve the minutes of the Audit committee, Investor Grievance and Stakeholder Relationship Committee and Nomination & Remuneration Committee:

The minutes of all the committee which was held on 11th April, 2017 will be provided at the venue of the board meeting. The board is requested to take note of the same.

Item No. 6 & 7: To consider and approve the Audited Financial Results of the Company for the quarter and Financial year ended 31st March, 2017.

The board is requested to consider and approve the Standalone Audited Financial Results of the Company for the fourth quarter and financial year ended 31st March, 2017, which shall be presented at the venue of the meeting.

Item No. 8: To approve and adopt the Auditors Report on the Annual Accounts of Company for the financial year ended on 31st March, 2017:

Auditors Report on the Annual Accounts of the Company for the financial year ended 31st March, 2017 shall be provided at the venue of the meeting, the Board is requested to consider and approve the same.

Item No.9: To recommend final dividend (if any) for the Financial Year 2016-17

The Board is requested to consider proposal for final dividend, after considering the surplus in the statement of Profit & Loss account of the Company for the financial year 2016-17

Item No.10: Any other business with the permission of the chair/ Board

