



BIGBLOC CONSTRUCTION LIMITED

CIN NO. : L45200GJ2015PLC083577

Regd. Off. : 601-B, 'A' Wing, International Trade Centre, Majura Gate, Ring Road, Surat-395 002.

(Ph.) : +91-261-2463261, 2463262, 2463263, 3234330 (F) : +91-261-2463264

(E) : contact@nxtbloc.in Visit us : www.nxtbloc.in



NXTBLOC[®]
Autoclaved Aerated Concrete Blocks

Date: 27TH February, 2019

To,
All Directors,
Bigbloc Construction Limited

Sub: NOTICE OF BOARD MEETING ON 01/03/2019

NOTICE is hereby given that 11/2018-19 meeting of the Board of Directors of the Company will be held on the Friday, 1st March, 2019 at 12.30 P.M. at the Registered Office of the Company situated at 6th Floor, A-601/B, International Trade Centre, Majura Gate, Ring Road, Surat 395002, Gujarat to transact the following business:

AGENDA:

1. To Appoint Chairman of the meeting.
2. To Grant Leave of Absence, if Any.
3. To take note of the Minutes of the previous Board Meeting.
4. To take note of the Minutes of the previous Committee Meetings.
5. To review the business operation since last board meeting.
6. To Accept the Sanction Letter
7. To review the Register of Contract.
8. Any other business with the permission of the chair, which is incidental and ancillary to the business.

Kindly make it convenient to attend the meeting. In case due to any unavoidable circumstance you are not able to attend the meeting kindly inform about the leave from meeting at least 24 hours in an advance.

FOR BIGBLOC CONSTRUCTION LIMITED


(SUMIT NIRMAL DAS)
COMPANY SECRETARY



Note: Notes to agenda is attached below.

NOTES TO AGENDA FOR 11/ 2018-2019 MEETING OF THE BOARD OF DIRECTORS OF BIGBLOC CONSTRUCTION LIMITED BE HELD ON THE FRIDAY, 1st MARCH, 2019 AT 12.30 P.M AT THE REGISTERED OFFICE OF THE COMPANY SITUATED AT A-601/B, INTERNATIONAL TRADE CENTRE, MAJURA GATE, RING ROAD, SURAT 395002, GUJARAT

ITEM NO. 1: To Appoint Chairman of the meeting:

Mr. Narayan Saboo shall be the Chairman of the meeting. If he will unable to attend the board meeting, the directors may elect any one of themselves to be chairman for this meeting.

ITEM NO. 2: To Grant Leave of Absence, if Any:

The Board is requested to grant Leave of Absence to the absentee Director(s), if any from attending the meeting of the Board.

ITEM NO. 3: To take note of the Minutes of the previous Board Meeting:

The minutes of the board meeting held on 13th February, 2019 as circulated earlier shall be placed before the Board at the venue of the meeting. The board is requested to take note of the same at the ensuing board meeting.

Item No. 4: To take note of the Minutes of the previous Committee Meeting:

The meeting of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee meeting was held on 13th February, 2019 at the registered office of the Company. The board is requested to take note of the same at the ensuing board meeting

ITEM NO. 5: To review the business operations carried out during the period:

The detail report on the operation of the company since last board meeting will be presented by the Chairman at the venue of the meeting.

Item No. 6: To accept the Sanction Letter:

DRAFT RESOLUTION

RESOLVED THAT the company do hereby convey its acceptance to avail the financial facility in the form of loan amounting to Rs. 44,00,000/- (FORTY FOUR LAKHS) only from the Kotak mahindra Bank Limited on Such terms and conditions as the Bank may prescribed from time to time.



FURTHER RESOLVED THAT the company be authorised and empowered to enter into the financial facility with Kotak Mahindra Bank Limited ("the bank") in such form and upon such terms and conditions as the Bank may require and to execute and deliver from time to time such documents as may require including promissory notes and other evidences of indebtedness bearing such rate of interest as the Bank may require from time to time, and other title detentions or security as and in such form by the bank may require evidencing any financing extended by the Bank to the company.

FURTHER RESOLVED THAT Mr. MOHIT SABOO be authorised to accept the Offer Letter given by the Bank, containing the detailed terms & conditions and also to execute and deliver on behalf of the Company, facility agreement and all other documents and instruments in connection therewith including Demand Promissory Note, Power of Attorney and other documents as may require by the bank from time to time.

ITEM NO. 7: To review the Register of Contract:

Register of contracts maintained pursuant to section 189 of the Companies Act, 2013 shall be produce before the board at the venue of the meeting.

ITEM NO. 8: Any other business with the permission of the chair/ Board

